

Cleveland High School Athletic Booster Club Meeting

December 14, 2021/ 6:30PM / Gym Lobby

Call to Order - 6:38pm

I. Roll Call

- Jamie Lee, Mary Kay Clapp, Allison Smith, Stacey Patterson, Robin Newcomb, Bill Wiggins, Patty Duerrich

II. Reading and Approval of Minutes from November 1, 2021

- Attendees read minutes silently
 - Motion to Approve Minutes;
 - 1st Julie Piatek
 - 2nd Allison Smith

III. Review and Approval of Treasurer's Report

- **October Approval: 1st Patty Duerrich, 2nd Stacey Paterson. Approved**
- **November Approval: 1st Allison Smith, 2nd Bill Wiggins. Approved**

IV. Presidents Report/AD Report (Jamie Lee and Mary Kay Clapp)

- Concession Inspections
 - Tuesday Jan 4th - pay upfront. \$75 each stand
- John Jacobs Basketball Tournament
 - December 27-29
 - Have 4 announcers scheduled
 - NHS to work concessions - need booster member for each shift
 - Hospitality Room - parents are staffing and providing food
 - Jamie to work up a shoutout to John Jacobs
 - Have volunteers to clean up gym in the morning
 - Motion to pay custodial staff \$100 for Monday
 - 1st Allison Smith, 2nd Bill Wiggins. Approved.
- Soccer Net
 - Has been presented to the county by Jenna Sauls
- Shed Install
 - January 5th, 9am-11am. They will call before they arrive

- Coaches Breakfast
 - Budget approval for menu and gift cards for each coach - \$1300
 - 1st Allison Smith, 2nd Julie Piatek. Approved.
- Wrestling Mats
 - New estimated shipping is sometime in December 2021
 - Sterilizer for mats
 - UV machine \$2005. Can ship on 12/15
 - Jamie requested to get a price on a chemical option from BSN and a lead time of shipping
 - Order a case of skin barrier - check regulations first and pricing

V. Open Issues

- **Coke Account**
 - **Need to track down invoices, Coke is also looking into our account. From this point forward Jamie will hold invoices/receipts and give to Stacey at meetings**
 - **Consider getting a larger Coke machine**
- **Stacey requested copies of all booster receipts weekly going forward**
- **Allison's parting suggestions for concessions**
 - **Away side needs more outlets (another box to support those)**
 - **Hot Spots need to be charged before games**
 - **Instruct at least 1 person on away side how to close POS at the end of the night**
 - **Concessions should open when gates open - need to make sure volunteers arrive early**
 - **Bathrooms should be unlocked before away team arrives**

VI. Adjournment

- Motion to adjourn meeting at 8:08pm
 - 1st Allison Smith
 - 2nd Bill Wiggins

Next meeting Monday January 10, 2022